



# ***Saltash Town Council***

***Konsel An Dre Essa***



*The Guildhall  
12 Lower Fore Street  
Saltash  
PL12 6JX  
Telephone: 01752 844846  
[www.saltash.gov.uk](http://www.saltash.gov.uk)*

22 June 2022

Dear Councillor

I write to summon you to the **Meeting of the Joint Burial Board Committee** to be held at the Guildhall on **Tuesday 28th June 2022 at 6.30 pm.**

The meeting is open to the public and press. Any member of the public requiring to put a question to the Town Council must do so 24 hours prior to the meeting by email [enquiries@saltash.gov.uk](mailto:enquiries@saltash.gov.uk)

Yours sincerely,

PP S Burrows  
Town Clerk

**To Councillors:**

R Bullock J Dent S Lennox-Boyd D Yates R Magrath L Maddock S McKee (Co-Chair) M Wills	Other members of the Council for information
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## Agenda

1. Health and Safety Announcements
2. STC Members to elect a Co-Chairman
3. St Stephens Members to elect a Co-Chairman
4. Apologies
5. Declarations of Interest:
  - a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.
  - b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.
6. Questions - A 15-minute period when members of the public may ask questions of Members of the Council.

Please note: Any member of the public requiring to put a question to the Council must do so 24 hours prior to the meeting by writing or email.
7. To receive and approve the minutes from the Joint Burial Board meeting held on Tuesday 8th February 2022 as a true and correct record. (Pages 4 - 7)
8. Finance:
  - a. To receive the current Committee budget statement (Page 8)
9. Health & Safety
10. To consider Risk Management reports as may be received.
11. Correspondence.
12. To receive a report from the Service Delivery Department and consider any actions and associated expenditure.
13. To review the provision and maintenance of Memorial Benches (Page 9)  
**(Pursuant to P&F held on 7.09.21 minute nr. 72/21/22)**
14. To revisit and reconsider P.C.C registering the churchyard as closed following the appointment of the new incumbent (Page 10)  
**(Pursuant to JBB held on 06.07.21 minute nr. 13/20/21)**

15. Public Bodies (Admission to Meetings) Act 1960:  
To resolve that pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the public and press leave the meeting because of the confidential nature of the business to be transacted. (As required or if necessary).
16. To consider any items referred from the main part of the agenda.
17. Public Bodies (Admission to Meetings) Act 1960:  
To resolve that the public and press be re-admitted to the meeting.
18. To consider urgent non-financial items at the discretion of the Chairman.
19. To confirm any press and social media releases associated with any agreed actions and expenditure of the meeting.

Date of next meeting:                      Tuesday 25 October 2022 6.00 pm